

# **Colorado's Timber Ridge Metropolitan District**

## **Regular Board Meeting Minutes**

**Monday, March 20, 2017 Clubhouse**

Board Members Present – David Campbell, Gary Heath, RJ Vanlandingham, Joan Ward

Public Present - Gary and Jeanie Woods, Gale Weber, Lowell Wiles, Roger Perry, Barbara and Wayne Kennedy, Kriss Campbell, Craig Moller, Linda and James Rigney

1. Quorum was established at 5 pm.
2. Public Comments - none
3. RJ Vanlandingham moved to approve the minutes of the February 20, 2017 meeting; Gary Heath seconded; motion carried unanimously.
4. Financials – Mike Davis, treasurer has resigned. February financials will be reported next month. David Campbell is finding a bookkeeper to do financials, starting in April (see approval below).
5. Other Business –
  - Lowell Wiles was installed as a new board member. He read and signed the oath, David Campbell signed it and will send it in on-line to the Colorado Division of Local Government. He will provide the County Clerk with a copy of the appointment and have our lawyer (Bud Smith) send copies of the appointment as well as the resignation of Mike Davis to the district attorney.
  - Approve Resolution 2017 -2 Exemption from Audit for Year 2016. If the budget is less than \$750,000, an audit is not needed. Mike Beckel, as the independent CPA, completed the form. Gary Heath moved to approve the resolution and RJ Vanlandingham seconded; motion carried unanimously.
  - Approve Transfer of Treasurer's Responsibilities – RJ Vanlandingham moved to transfer responsibilities to a bookkeeper. Lowell Wiles seconded, motion carried unanimously. Lowell Wiles has agreed to be Treasurer. David Campbell and he will hire a bonded bookkeeper. Lowell Wiles will work with the bookkeeper for reports, etc. David Campbell, Joan Ward and he are authorized to sign checks.
  - Weed Control Grant Application – RJ Vanlandingham reported the application was approved, but the amount is not known yet.
  - Roads Assessment - RJ Vanlandingham reported Bechtolt has resubmitted their bid for the same amount, \$3500, and will begin the assessment shortly.

- David Campbell will ask Strohecker about repairing a gouge in the road on Cool Pines Drive.
- Mailbox Relocation – Ron Sutcliffe is doing the survey this week at the new location.
- Clubhouse Cleaning – David Campbell expressed concern about how well the clubhouse is being cleaned and that the cleaning person isn't clear about her schedule. Lowell Wiles will talk with her about listing dates of cleaning and to be sure to include her address in her bills.
- The clubhouse doors were found open, with the heat and lights on. It is not known who did this. David Campbell will arrange for the locks to be changed. Wayne Kennedy will be giving the metro board and other appropriate people their individual codes to enter using the electronic lock system.
- The next board meeting is Monday, April 17, 2017, 5 pm at the clubhouse.
- Joan Ward moved to adjourn the meeting at 5:45 pm, Gary Heath seconded, motion carried unanimously.