

Monday January 16, 2017

Colorado's Timber Ridge Metropolitan District

Regular Board Meeting Minutes CTR Clubhouse

Monday, January 16, 2017, 5 pm

Board Members Present – Dave Campbell, RJ Vanlandingham, Gary Heath, Mike Davis, Joan Ward

Public Present – Barbara and Wayne Kennedy, Ivo Brieven, Kriss Campbell

1. Quorum: was established at 5 pm.
2. Public comments: Barbara Kennedy noted that there was an ordinance discussion by the county commissioners to make Cascade Road “local traffic only”. She also said there will be a survey about the mailbox project. Ivo Brieven noted that Tracy Smith has not done a satisfactory job snowplowing and suggested the metro district find another contractor with enough graders
3. Approval of minutes of regular board meeting of December 19th 2016: Mike Davis moved to approve the minutes, Gary Heath seconded, approved unanimously. Dave Campbell said he had checked with Tracy Smith about the cost for sanding icy areas if needed and that it would cost \$500 each time.
4. Financials: Mike Davis said that the December 2016 and year-end financials are not done yet. The county did not send the December report and so cannot close year end yet. He will have the December, year-end, and January 2017 financial reports at the February meeting.
5. Other business:
 - RJ Vanlandingham said the Bechtolt Road Review Contract for \$3500 is good until the end of January. Since they can't review roads during the winter, we will need to ask for a new bid and will need to approve it.
 - RJ Vanlandingham said he and Mike Davis will submit the RFA application for the Co. DOA Noxious Weeds Grant before Friday. Bob and Elsi Hinds have offered to pick up and store the weed spray. They will give it to homeowners and keep a record of distribution. Mike and Sarah Daugherty have offered to take over the committee if they are moved into their house this summer.
 - Approve Resolution NO. 2017-1: Establishing a time and place for regular CTRMD board meetings. The Metro Board Meetings will be held on the third Monday of

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the month at 5 pm at the clubhouse. Gary Heath moved to approve, RJ Vanlandingham seconded, approved unanimously.

- Update from Colorado Special Districts P&L Pool: A letter from the Colorado Special Districts Property and Liability Pool indicated that the Public Entity Liability limit was increased to \$2,000,000. See attached letter for complete list of changes.

- Mike Davis indicated that the Renewal for CSD Property and Liability Pool has been paid.

- David Campbell has completed and submitted the final audit of CTRMD Workers Comp policy. There are no changes.

- David Campbell is working on documents: 2017 budget, budget message, adoption of budget, setting mill levy, and appropriation of funds with the DLG. Mike Davis will scan and merge into one document.

- The Metro District will be completing the mailbox survey for lots 5, 6, 7, and 8. We will wait and see what the majority of the community decides.

- Electric door lock for club house: The service agreement indicates the Metro District is responsible for the Maintenance and repair of the clubhouse, and thus will see that the door lock is repaired. Wayne Kennedy has checked about having the lock down by the latch, instead of at the top of the door, which had caused flexing. Mountain Home Sound and Security now has a way to do it that wasn't available before. There will be some labor cost. Wayne Kennedy offered to learn how to enter the codes. Barbara Kennedy will give out new individual codes and will also update the policy on the use of the clubhouse and insurance coverage.

- Barbara Kennedy noted again that the county has approved ordinance 17-2016, making Cascade a "local traffic only" road.

- Barbara Kennedy has asked the Metro District to acknowledge that if the mailbox enhancement project is approved by the community members, the Metro District is responsible for the maintenance, repair, and any impact on a different approach to snow removal for that area. Mike Davis moved to approve this acknowledgment, RJ Vanlandingham seconded, approved unanimously.

- Snow plowing: Tracy Smit has been using pickup trucks with plows, which don't clear the road completely. Smith doesn't want to use grader here because he keeps it at another site. Should the Metro District find someone else, put out request for bids? RJ Vanlandingham will review the contract with Smith to see if can break it. Dave Campbell and RJ Vanlandingham will contact Hart construction for possible bid.

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- Fire hydrants should be cleared of snow. Dave Campbell will call Bruce Jones JR. for an estimate.

6. Next meeting: Monday February 20th, 2017.

7. Meeting adjourned at 6:01 pm – Dave Campbell moved, RJ Vanlandingham seconded, approved unanimously.

RESOLUTION NO. 2017-1

A RESOLUTION OF COLORADO'S TIMBER RIDGE METROPOLITAN DISTRICT ESTABLISHING A TIME AND PLACE FOR REGULAR MEETINGS AND DESIGNATING PLACES FOR THE POSTING OF NOTICES AND AGENDAS OF REGULAR AND SPECIAL MEETINGS.

WHEREAS, Colorado's Timber Ridge Metropolitan District (the District) is required by 32-1-903, C.R.S. to designate a time and place for regular meetings and to post notice of the time and place of all regular meetings in at least three public places within the limits of the District and the office of the county clerk; and

WHEREAS, the District is also required by the Colorado Sunshine Law, 24-6-402(2)(c), C.R.S. to designate at its first regular meeting of each calendar year the public places for posting of notice to the public of all meetings and post the agenda at least 24 hours prior to each meeting.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF COLORADO'S TIMBER RIDGE METROPOLITAN DISTRICT:

1. That the Board of Directors of the District shall hold regular meetings on the third Monday of each month at 05.00 PM at the CTRHOA Clubhouse, 31 Shooting Star Drive, Pagosa Springs, Colorado. Special meetings of the Board of Directors shall be called in accordance with the provisions of the Special District Act and shall be held at such times and such places as are designated in the notice of the special meeting.
2. Notice and an agenda for all regular and special meetings shall be posted at the following three places within the limits of the District:
 - A. CTRHOA Clubhouse, 31 Shooting Star Drive, Pagosa Springs, CO
 - B. Bulletin board at CTR entrance, Bristlecone Drive, Pagosa Springs CO
 - C. Bulletin board in the vicinity of the equestrian center, 31 Shooting Star Drive, Pagosa Springs CO

Such notices will indicate the date and place of the meeting and will include an agenda or information concerning the manner in which the public may obtain an agenda for the meeting.

3. A copy of the notice establishing the time and place designated for all regular meetings shall be posted in the locations above and shall be posted in the office of the County Clerk and Recorder of Archuleta County, Colorado.

ADOPTED this 16th day of January 2017

COLORADO'S TIMBER RIDGE METROPOLITAN DISTRICT

By David Campbell

President/Chairman of the Board

ATTEST:

Secretary Joan Ward

From: Anne Ramzy ARamzy@McGriff.com
Subject: 2017 P&L Updated Renewal documents - Colorado's Timber Ridge Metropolitan District
Date: January 6, 2017 at 11:07 AM
To: coudcomp@ctmtd.org
Cc: Metta Spaeth mspaeth@McGriff.com



David,

We recently sent you the 2017 renewal documents for Colorado's Timber Ridge Metropolitan District; however, the CSD Pool Board has now approved several coverage expansions that resulted in changes to some of the documents. There are no extra charges associated with these enhancements.

- The primary Public Entity Liability limit was increased to \$2,000,000. All existing Excess Liability limits increased by \$1,000,000, with the exception of those members already carrying a \$9,000,000 limit.
- The Injunctive Relief Defense Reimbursement and Non-Monetary Relief Defense Reimbursement limits were increased to \$50,000 per member per coverage period. The increased limits include an all member annual aggregate, which increased from \$300,000 to \$500,000.
- Crime coverage, where purchased, now includes coverage for the voluntary parting of district funds through Social Engineering or Fraudulent Impersonation up to the limit of your policy or \$250,000 whichever is lower.
- Equipment Breakdown coverage now includes Microelectronics Coverage, Cloud Computing Service Interruption, Service Interruption Data Restoration, Off-Premises Business Income, Extra Expense, Data Restoration Coverage, and Public Relations Coverage.

Please note that this is for your records only and there is nothing further needed from your district regarding these changes. If you have any questions, please let us know.

Thank you,

Metta Spaeth – 503-943-6634
Anne Ramzy – 503-943-6629
Sandy Carter – 503-943-6373
Julie Clark – 503-943-6636

Colorado Special Districts Property and Liability Pool
c/o McGriff, Seibels & Williams
PO Box 1539
Portland, OR 97207
Toll Free Number: 800-318-8870

Please be advised insurance coverage cannot be altered, bound or cancelled by voicemail, email, fax, or online via our website and insurance coverage is not effective until confirmed in writing by a licensed agent.

The information in this communication may contain confidential and non-public information of AA-OIE Districts.