

Colorado's Timber Ridge Metropolitan District

Regular Board Meeting minutes

April 18, 2016

Board members present: Ivo Brieven, Greg Saffer, David Campbell, R.J. Van Landingham, Garry Lassman

Public present: Barbara Kennedy, Wayne Kennedy, Gary Woods, Jeanie Woods, Joan Ward, Chris Campbell, Mike Davis

1. **Quorum:** a quorum was established.
2. **Public comments:** none
3. **Approval of minutes of regular board meeting of March 21, 2016:** Ivo Brieven moved to approve the minutes. David Campbell seconded. Motion carried.
4. **Approval of 2015 Annual Report:**
 - Ivo Brieven moved to approve the 2015 Annual Report. Greg Saffer seconded and motion carried.
 - As required by 32-1-207 (3) (d) C.R.S. and section 7 of CTRMD's service plan, the 2015 Annual Report must be filed by June 30 with the Archuleta County Board of Commissioners, County Clerk and Recorder and the Office of the State Auditor. It will be e-filed with the DLG.
5. **Financials:** Greg Saffer reviewed the March, 2016 financials.
6. **Two River Gravel Pit and Impact on CTR Roads:**
 - On March 30 Barbara Kennedy, Greg Saffer, Fred Jay and Ivo Brieven met with Ken Feyen, County Road & Bridge Director. Load limits, no thru trucks, gated community, turning radiuses of Bristlecone Drive and its classification were all discussed.
 - On Saturday April 2 the actual radiuses of Bristlecone Drive near its intersection with Cool Pines were measured under the guidance of Fred Jay. All were found to be well below the standards and specifications set by Archuleta County and even well below the radiuses shown on the plats, which are also below the standards and specifications.
 - On Monday, April 11 a Power Point Presentation was presented at the CTRHOA for later presentation to the Planning Commission on April 27 and the County Commissioners on May 17. Further input from CTRMD and a traffic engineer will follow.
 - On Tuesday, April 12 Barbara Kennedy, Fred Jay and Ivo Brieven met with Rich Bechtolt a Durango based engineer specializing in traffic and roadway engineering. He will prepare an unbiased report based on documentary

evidence provided, amplified by a survey report of the actual radiuses on Bristlecone Drive near its intersection with Cool Pines Drive as well as road gradients. The safety aspect will be the main emphasis in the report.

- The Planning Commission meeting to address this issue is scheduled for April 27th and the County Commissioners meeting for May 17. CTR residents are invited to attend.
- PLPOA submitted a letter to John Shepard, County Planning Manager, in opposition of the gravel pit. A joint CTRHOA & CTRMD letter will also be sent to John Shepard opposing the gravel pit together with the afore-mentioned power point.
- Ivo Brieven moved to approve an expenditure of funds for Bechtolt Engineering and Pinnacle Surveying. R.J. Van Landingham seconded and the motion carried. The survey was performed on April 14 and the findings forwarded on April 18th to Rich Bechtolt. He will submit his first report by Wednesday, April 20. On April 18 an encroachment study, based on the plat was received from Rich Bechtolt. A new report will be made based on the actual survey.

7. Maintenance Work:

- Discussion was held regarding work and improvements in the mailbox area on Bristlecone. No bids have been obtained regarding various proposals as no consensus has been reached between CTRHOA & CTRMD. The newly composed CTRMD Board will address this issue in future meetings.
- The ATV used for weed spraying has been taken in for an oil change and full service checkup at the Trading Post Repair in Aspen Springs.
- Annual Spring Cleanup Day is scheduled for Saturday, May 7th.
- In the winter 2015-2016, \$12,614.25 was spent for snow removal versus a budget of \$12,000. \$9,736.75 was booked against the 2015 budget with the result that in 2015 CTRMD overspend its snow removal budget by \$2,696.25. The balance of \$2,877.50 was booked against the 2016 budget.
- Weed Eradication Grant: In an email Bob Milford indicated that the weed grant will likely be approved, but is being delayed by problems in the State's Finance Department.

8. Purchases:

- Ivo Brieven created a tax exempt account with Office Depot under #74563735.
- A four drawer HON H320 series 261-2D vertical legal size metal filing cabinet was purchased from Office Depot at a cost of \$289.99.

9. Other Business: Composition of future CTRMD Board and Officers.

- On March 31 Treasurer, Greg Saffer by letter to Ivo Brieven submitted his resignation from the board, effective May 16, 2016 coinciding with the May Board Meeting. Mike Davis has volunteered to replace him and his appointment will be presented to the current board for approval at the May 16 meeting. Mike Davis has some familiarity with Quickbooks and will be willing to become treasurer.
- Composition of future CTRMD Board and Officers: Appointed as director will be Mike Davis. Elected by acclamation will be David Campbell, R.J. Van Landingham, Joan Ward and Roger Perry. On April 5 Ivo Brieven sent an email to current and new directors advising that the new board will need to select a President/Chairperson of the Board, Secretary and Treasurer. In order to make the transition of the CTRMD organization as smooth as possible it was suggested that a Candidate-President be chosen as soon as possible for later confirmation by the new board.
- In the meantime Roger Perry has indicated that he will withdraw from his election by acclamation to the Board as he is accepting a new job and will be unable to fulfill his duties as a Board member. His withdrawal will become effective after May 3 and the Board has sixty days to find a replacement.
- All new directors will be sworn in at the May 16 meeting by Chairman of the Board, Ivo Brieven, with the exception of Joan Ward who will be sworn in between May 3 & May 16 as she will be unable to attend the May 16 meeting.
- Board members were recommended to attend the SDA Workshop in Durango on June 14. Joan Ward, David Campbell and R.J. Van Landingham indicated they would attend.
- Following a discussion between old and new Board members, the Board decided to push back the regularly scheduled Monday May 16th Board meeting to Wednesday May 18th so that all new Board members will be available for swearing in. Ivo Brieven will take care of the legal formalities to do so.

9. Next Meeting: Wednesday May 18th, 2016

10. Adjournment: Meeting adjourned 6:00 p.m.