

Colorado's Timber Ridge Metropolitan District
Regular Board meeting minutes
May 19th, 2014

Board members present: Ivo Brieven, Ken West, Gregg Saffer and Stewart Sampson.

WB.Wood excused absence.

Members present: Bob Milford.

Ivo Brieven opened the meeting at 07:00 PM.

1. Quorum: a quorum was established.

2. Open forum: Bob Milford suggested the CTRMD do another reserve study. Ivo Brieven informed him we would do one next year to include the clubhouse and equestrian center.

3. Approval of regular Board meeting minutes of April 21st, 2014: Ivo Brieven moved and Greg Saffer seconded to approve the regular board meeting minutes. All approved.

4. Marketing lots 5,6,7, & 8: Lot #7 & 8 fence problems with the Quintanas: The letter written by Bud Smith offering to pay 50% of the cost of moving the fence to its proper place was sent on 04/22. No reply was received within the 14-day time frame.

Ivo Brieven talked to Bud Smith and it was agreed for Bud Smith to send a certified letter to the titleholders of the Trust property that CTRMD will remove the fence if no reply to correspondence in this regard is received by June 5th, 2014 and the offered deal is over.

After further discussion, the board agreed on removing the fence if no response is received by June 5th.

5. May 6th, 2014 Director election: Messrs. Stewart Sampson, Ken West, and Greg Saffer were sworn in for their next term on May 8th by Chairman or the Board Ivo Brieven. Messrs. Greg Saffer and Ken West were elected for a 4-year term until 2018, Stewart Sampson for a 2-year term until 2016.

The necessary filings were done with DLG, District Court, and County Clerk and Recorder. The Transparency Notice was amended accordingly.

6. SDA workshop: The SDA will hold a workshop in Durango on June 9th dealing with "What the law requires of Board members and how to do it wrong". Ivo Brieven will attend and brief the Board on the relevant points.

7. Maintenance work: Paving roundabout at end of Cool Pines Drive: Ivo Brieven drafted some specs and sent them out for a bids to 3 contractors: Strohecker, Leeder Construction and Kendall Asphalt.

Bids were received from:

Strohecker \$26,405.00
Leeder Construction \$27,299.00 Bid valid for 30 days and pay 40% upfront.
Kindall Asphalt No bid

Work will not be done before September when most of the heavy construction traffic at the end of Cool Pines will be over.

Budget \$25,000

Ivo Brieven motioned to award Strohecker the job. Ken West seconded and all approved.

Shoulder and ditch maintenance Cool Pines Drive: The following bids were received:

Honda Hauls \$4,090.78

Brushhog Services \$3,505.00

Budget \$5,000.00

Ivo Brieven motioned to award Brushhog Services the job. Greg Saffer seconded and all approved.

Access road to the clubhouse and adjacent parking area: In the April meeting the Board awarded Honda Haul's bid of \$7,575.57 for importing 186 tons of 1.5" screened clean gravel, evenly spread gravel over 12' wide access road + parking area adjacent to the clubhouse, water in and compact with roller. The job will be started sometime around mid May.

Strohecker's long-term maintenance contract: (of which all Board members received a copy) it offers a 5 years contract for sealing at \$ 0.175 per sq.ft. and \$ 0.88 per linear feet of crack filling with a material (which is 75% of contract price) adjustment clause of 5% up or down for material prices. As agreed in the April Board meeting, Ivo Brieven drafted a much more explicit contract as to specifications for sealing and crack filling and also the bases on which prices can be escalated/de-escalated.

Ivo Brieven motioned to approve the long-term contract, Stewart Sampson seconded and all approved.

Weed Control: On Saturday 05/10 good progress was made in cutting down all the dead mullein stalks along the roads. Bob and Susan Milford will coordinate the cutting down of mullein stocks in the common areas and also the spraying of mulleins and thistles late this month. The roads right of ways will be sprayed using the 60 gallon sprayer. Ivo Brieven purchased Milestone, surfactant and dye. People that volunteer to spray these weeds in areas not accessible with the 60 gallon sprayer, should contact Ivo Brieven to get the chemicals.

On that same Saturday 05/10 the annual spring clean up took place and all the garbage was collected alongside the roads.

All together about a dozen people showed up for the combined weed control and clean up. The Board wishes to express its thanks and appreciation to all the volunteers. Lunch was served.

8. Financials: According to tax distribution statement for April 2014 from Archuleta County, CTRMD will be receiving \$23,804.05 in property, specific ownership and HUTF taxes.

Latest on audit: Mike Duncan of McNurlin's office has set audit in motion with planning procedures.

9. New sewer pipe and road crossings:

Both the water and sewer pipes have crossed the bottom part of Bristlecone Drive. As this crossing is at an approximant 35 degree angle CTRMD will get about 125' of new road with a 7" layer of reinforced concrete under the 4" thick layer of asphalt. All the requirements for the road restoration outlined in the April Board meeting must be met. When the road restoration work takes place, most likely a temporary bypass will be installed.

Ivo Brieven made it clear to PAWS and the contractor Hammerlund Construction that doing the work in Timber Ridge in bits and pieces is unacceptable. They promised to be back soon.

10. Approval of 2013 annual report: The Annual report needs to be filed before June 30th with County Commissioners, County Clerk and Recorder, State Auditor and the Department of Local Government. Bud Smith okayed it.

Ivo Brieven motioned to approve the report, Greg Saffer seconded and all approved.

11. Any Other Business: Changes in Transparency Notices: Effective July 1st 2014 Metro Districts should have a policy for document retrieval and fee schedule, if and when the District wants to charge for such expense.

12. Next Meeting: Monday June 16th, 2014.

13. Adjourn: Meeting adjourned at 8:02 pm.