

**Colorado's Timber Ridge Metropolitan District**  
**Regular Board meeting minutes**  
**July 15<sup>th</sup> 2013**

Board members present:, Greg Saffer, Ken West, and Ivo Brieven. WB. Wood and Stewart Sampson had justified absences.

Public present: Bob Milford, John Wosoba, Jack and Mary Peck, Bob McCormack, and Shelly Low.

After a work session together with CTRHOA, the meeting was called to order at 7:28 PM.

**1. Quorum:** Quorum was established.

**2. Open forum:** no comments from the public.

**3. Approval of regular Board meeting minutes of 06/17/13:** Ivo Brieven moved and Greg Saffer seconded to approve the minutes of 06/17/13. All approved.

**4. Marketing lots 1,2,5,6,7 & 8:** Lot#2 is scheduled to close on 07/26/13. After receipt of the funds, the banknote of \$295,000 will be paid off.

Ivo Brieven motioned to have authority to sign the grant of easement to PAWS and the dedication or right-of-way for roundabouts at the end of Cool Pines and Shooting Star Drives. Ken West seconded and all approved.

Ivo Brieven motioned to grant Bob Milford authority to represent CTRMD at the upcoming PAWS Board meeting to obtain a waiver of water and sewer fees for lots 1, 2, 5, and 6 in compensation for granting a lift station easement at the Shooting Star roundabout. Greg Saffer seconded and all approved.

Bob Milford had nothing new to report on the negotiations on the Quintana property.

**5. Road Maintenance:** Ivo Brieven motioned to award the bid for shoulder work and ditch repairs on Bristlecone Drive to "Honda Hauls" for an estimated \$1,565. Ken West seconded and all approved.

Ivo Brieven will send bid requests to Strohecker, M. Leeder Construction, and Elam Construction for sealing and crack filling on Bristlecone Drive. Plan to do the job second half of September.

**6. November 5<sup>th</sup>, 2013 Elections:** As word was received after publishing the agenda that the Intergovernmental Agreement (IGA) will be amended, approval has been postponed until the August 19<sup>th</sup> meeting.

Ivo Brieven motioned to adopt resolution no. 2013-10 determining that elections are

required and that such an election should be held as a coordinated mail ballot election. That same resolution designates the County Clerk as the District's Coordinated Election Official for the purpose of completing the tasks to be performed by the County Clerk on behalf of the District as listed in the IGA. Greg Saffer seconded and all approved.

Ivo Brieven motioned to appoint Greg Saffer as Election Officer as per Art. I.B of IGA. Ken West seconded and all approved.

Election schedule and deadlines now look as follows:

- Deliver letter of intent and copy resolution 2013-10 to County Clerk by July 26<sup>th</sup>.
- As per C.R.S. 39-5-128(1) obtain County Assessor's certification of CTRMD's assessed valuations by August 25<sup>th</sup>.
- Approve IGA in August 19<sup>th</sup> meeting and file with County Clerk by August 27<sup>th</sup>.
- Decide on a mil levy in August 19<sup>th</sup> meeting.
- Ballot questions need to be resolved by September 6<sup>th</sup>.

**7. Weed Control:** On June 26<sup>th</sup> the thistles were sprayed around the club house and the equestrian center. Thanks go to W.B. Wood and Wayne Kennedy for helping Ivo Brieven in this project.

On July 1<sup>st</sup> the thistles were sprayed in the right of ways along the roads. Thanks go to Jim Nylander and Gary Lassman for helping Ivo Brieven in this project. Spent \$163 on chemicals.

Intention is to spray weeds on the shoulders, Ken West will help.

**8. HUTF Update:** On July 8<sup>th</sup>, Ivo Brieven received an automatic notification from Archuleta County that in a meeting the next day all HUTF contracts with all the road maintenance districts, except CTRMD, were going to be canceled. About 2 hours later Ivo Brieven received a change in the agenda which now included CTRMD.

Bob Milford and Ivo Brieven attended the meeting on July 9<sup>th</sup> with only CTRMD and Loma Linda represented. The excuse for canceling the contracts was that they had to do so by July 15<sup>th</sup> for the cancelation to become effective December 31<sup>st</sup>, 2013 and that some districts had not indicated a contact person as requested in the previous work session of May 21<sup>st</sup>.

A BOCC letter dated July 9<sup>th</sup> was received canceling the HUTF contract and indicating that a new draft contract will be forwarded to the Districts by August 1<sup>st</sup> and a meeting will be held with BOCC staff at 10:00 AM August 22<sup>nd</sup>.

**9. Financials:** Preparation of 2014 budget: In the CTRHOA/CTRMD joint workshop meeting of July 8<sup>th</sup> a tentative draft budget for both these entities was discussed at length. For CTRMD a 10 mill levy is currently planned for 2014. Word was received that the ultimate date to establish the mill levy is now September 6<sup>th</sup>. So that this decision can be postponed until the August 19<sup>th</sup> board meeting. To refine all the other numbers we have until October and November.

June financials: the ending balance at 6/30 in the Citizens Bank account was \$5,145.80

after paying \$30,476.35 for the sealing of Shooting Star, Engleman and Crown Ct.

**10. Any other business:** For information only: The SDA Manual states that a Special district has certain duties to indemnify its directors beyond the protections of the Colorado Governmental Immunity Act and federal contract and punitive acts. Ivo Brieven asked Bud Smith to draft such resolution and Ivo will submit it to the Board for approval in the August 19<sup>th</sup> meeting as it wasn't on the agenda.

**11. Next meeting:** Monday August 19<sup>th</sup>.

**12. Adjourn:** The meeting was adjourned at 8:13 PM.